

Rochester

FALL FESTIVAL

We are excited to welcome you to the 2025 Rochester Fall Festival as a vendor on October 18!

This years event will feature most of the previous years' items such as vendor market, food trucks, the car show, and inflatables from 9am to 3pm. We will reopen at 5pm for a fall movie night! You can either leave at 3pm or stay for the whole day! No additional fee required for staying all day!

If you are interested in participating, please fill out the included vendor application and return it with your payment to Rochester Village Hall no later than 4:30pm, Friday, October 10, 2025.

This year's event is proudly sponsored by Sparks in the Park and the Village of Rochester!





Sparks in the Park
presents

2025 Rochester Fall Festival



Saturday, October 18, 2025 (9am – 3pm & 5pm – 8pm)
Community Park – 90 Wild Rose Lane, Rochester, IL 62563

Applicant Name: _____
Organization Name: _____
Business Address: _____
Phone Number: _____
Email: _____
List ALL people working the event: _____

Fees due at application

Vendor Fee \$35 (one parking space)
Additional Space \$15 (per space)
*Utilities \$25 (water/electricity)
Water _____ Electricity _____ Amps needed _____
Total Fee Due: _____

***Vendors will need to supply their own cords and water hook-ups.**

Vendors fees can be paid with cash, check or card at Village Hall only. Make checks payable to Village of Rochester. Mail to: 1 Community Drive, PO Box 618, Rochester, IL 62563, ATTN: Pam Klobnak

LIABILITY WAIVER: The Village of Rochester does not cover product liability for individual vendors or liability for personal damages caused by your vendor display. I understand that individual product liability for my display is my responsibility. I do hereby release the Village of Rochester, its Board, Employees, and volunteers from legal or financial liability due to my products and/or festival display. **RELEASE OF INDEMNITY CLAUSE:** I agree to indemnify and hold harmless the Village of Rochester, its Board, Employees, and Volunteers of this entity from all claims, causes of action, liability, judgments, obligations, or costs of any nature whatsoever, including but not limited to costs and attorney fees, in connection with any such claims or the like made by or on behalf of any individual and/or entity and/or the individual's and/or entity's spouse, children, heirs, assigns, insurers, guarantors, officers, directors, agents, or person or entities claiming by or through an individual and/or entity.

***By signing below,** I, both on behalf of my business, if any, and individually acknowledge that I have read and understand the Village of Rochester Rules; Agree to be bound by and comply with the Village of Rochester Rules, Acknowledge that I have read and understand both the Liability Waiver and the Release of Indemnity Clause; Agree to be bound by and comply with both the Liability Waiver and the Release of Indemnity Clause.

Signature: _____ Date: _____

General Rules / Information:

- Vendors may set up their tents/trailers the night before the event or may set-up as early as 7:30am on Saturday. Please unload as quickly as possibly then move your vehicles to the parking area behind the tree line.
- There will be a sign on a post at your designated vendor space indicating how many spaces your reserved. Vendors who do not set up in the correct location, will be asked to move. Please contact the Festival Coordinator if you need clarification regarding your location.
- Vendors are responsible for providing their own tents, tables, chairs and power cords.
- Vendors are responsible for cleaning up their areas after the festival ends.
- You must list ALL individuals on the contract that will be with you in your space, prior to the event.
- The Fall Festival will not be canceled due to rain but may be canceled in the event lightning occurs.
- The Village of Rochester is not liable for any damage or theft.
- No refunds.

Contact Information:

Email Pam: pklobnak@rochester.Illinois.gov

Call: 217-498-7192 ext 102

Village Hall: 1 Community Drive, Rochester, IL 62563

Location Information:

When: Saturday, October 18, 2025 from 9:00am to 3:00pm and 5:00pm to 8:00pm

Where: Rochester Community Park, 90 Wild Rose Lane, Rochester, IL 62563 Vendors will set-up in the parking lot of Rochester Community Park. Designated parking in the grass to the left of the tree line in below image.

The Fall Festival is a community event for all ages.



***NOTE:** Red rectangles indicate where vendors & food trucks will be placed, while blue rectangle indicates where handicap parking will be available.